



Spyglass Primary Care

8057 Spyglass Hill Rd. # 104

Melbourne Fl. 32940

OFFICE POLICIES

Our office will be charging a \$25.00 no show/ cancelation fee for any appointments that are not cancelled within 24 hours of the scheduled appointment time.

Our office allows a 15 minute courtesy, for patients who are running late. Anything over 15 minutes will have to be rescheduled.

Our office will process medication refills within 72 hours of request.

Our office will be collecting at time of service for all co-pays and percentage plans, appointments will need to be rescheduled if payment is not made. We will be collecting \$50.00 up front toward deductibles, which is an industry standard of care.

Lab and diagnostic results will only be given at a scheduled follow up appointment with Dr. Nunes or Dr. Berk.

All patients who are on any pain medications must sign a pain contract and abide by its rules.

Only two family members can be scheduled together for appointments on the same day and time.

Signature _____

Date _____